

**APPLICATION FOR DDO CERTIFICATE FOR THE GRANT OF BANK LOAN**

1.	Force NO. AND RANK	:	
2.	NAME	:	
3.	LINE/SECTION	:	
4.	PURPOSE OF LOAN	:	
5.	NAME OF BRANCH & ADDRESS	:	
6.	AMOUNT OF LOAN BEING APPLIED FOR	:	
7.	PROPOSED PERIOD OF RE-PAYMENT	:	
8.	ESTIMATED AMOUNT OF AMOUNT OF MONTHLY INSTALMENTS (for re-payment of loan)	:	
9.	DETAILS OF PERSONAL LOAN, IF ANY, TAKEN EARLIER	:	
A)	I acknowledge that the DDO certificate for Bank Loan is not permission of the Department and I shall obtain separately the prior permission of the competent authority for acquiring immovable property/intimate the department as per provision of CCS (Conduct) Rules failing which disciplinary action as deemed fit may be taken against me.		
B)	Certified that I will refund the loan amount with interest to the concerned Bank regularly I will not change my Salary Account against which recovery of loan will be made by the concerned bank, if salary account change disciplinary action as deemed fit may be taken against me.		
C)	At the time of Transfer (posting)/retirement/VRS/resignation/termination/dismissal etc. I will also get clearance from bank concerned.		
D)	Certified that the facts stated above are true to the best of my knowledge and belief .		

DATED :     /     /20

(Signature)

PLACE :

Force No : \_\_\_\_\_

Rank : \_\_\_\_\_

Name : \_\_\_\_\_

Line \_\_\_\_\_, Unit.

Remarks of the concerned Line In-charge \_\_\_\_\_

Remarks of the concerned Asstt.Commandant:- \_\_\_\_\_